

Campus Food Garden Intern Position Description

Essential Duties and Responsibilities

The intern will focus on edible gardening and will be responsible for maintenance and communication tasks, including:

% of Time

Field Work

Performing garden maintenance activities, such as weeding, mulching, pruning, and planting
Harvesting produce and delivering to the Campus Pantry

70%

Student Project

Interns will work on a special project in their field during the course of the internship. This project will be agreed upon by the supervisor and sent to the Outreach Coordinator by June 15, 2025.

20%

Meetings and other duties as assigned

10%

Minimum Qualifications Required to Perform Work

- Experience in home gardening, horticulture, agriculture, sustainability, landscape architecture, agriculture, public health, facilities management, or related fields.
- Ability to commit to a consistent schedule throughout the semester
- Ability to work quickly with attention to detail both independently and with a team
- Must be able to interact with many types of people while maintaining a professional demeanor

Learning Objectives

By working closely with the staff of the Arboretum and Botanical Garden and other students, faculty, and staff involved with campus food gardens, the intern will gain experience in many aspects of food production, sustainability, and horticulture. The campus is a large and diverse environment with many different stakeholders, from students to professors to visitors to staff. The intern will learn skills in customer service, multi-tasking, trouble-shooting/problem-solving, adapting to different situations, researching, coordination at events, creating and maintaining inventories, editing promotional materials, communication, organization, time management, and event management. The intern will also be responsible for the care and maintenance of the herb garden outside the STAMP Student Union.

Physical Demands of Position

Must be free from debilitating pollen allergies and the like; must be able to lift and carry up to 50 lbs.; stand and walk continuously; stoop, and bend for extended periods; wear and work with personal protective equipment